

✓ Documents only, so index is public

Non-Public Documents – Documents accessible at the courthouse, but excluded from Remote Access to User Groups 3 and 5 pursuant to this Policy.

Includes documents AND document index

Confidential Records – Expunged, impounded, sealed, or otherwise secured pursuant to Court Rule, Law, order, or policy. Confidential Records are excluded from Remote Access under this Policy and shall not be accessible through re:SearchIL or any other system providing Remote Access.

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User Groups	Security Requirements
User Group 1 – Judiciary	Registration and verification of user role
User Group 2 – Attorney of Record or Party of Record	Registration and verification of user role
User Group 3 – Judicial Partner or Public	Registration
User Group 4 – Clerk or Court Employees Requiring Access in Performance of Official Duties	Registration and verification of user role
User Group 5 – Illinois Licensed Attorney or Legal Services Provider AKA: Non-AoR	Registration and verification of user role

c. All User Groups are authorized for remote access to records within the following case types as defined in the *Supreme Court's General Administrative Order on Recordkeeping in the Circuit Courts* and corresponding cases in counties of the Third Class and as defined by the Manual on Recordkeeping in the Circuit Court of Cook County:

1. AR – Arbitration;
2. ED – Eminent Domain;
3. L – Law;
4. LM – Law Magistrate;
5. MC – Municipal Corporation; and
6. TX – Tax.

Public case types AoR, non-AoR and perhaps someday even the public can see

d. All User Groups are authorized for remote access to records in the courts of review, except records involving an appeal from a case type or item excluded from remote access under subsections e and f of this Section.

e. The following case types as defined in the *Supreme Court's General Administrative Order on Recordkeeping in the Circuit Courts* and corresponding cases in counties of the Third Class and as defined by the Manual on Recordkeeping in the Circuit Court of Cook County are excluded from Remote Access by all User Groups:

1. AD – Adoption;
2. J – Juvenile;
3. JA - Juvenile Abuse and Neglect;
4. JD - Juvenile Delinquency; and
5. MH - Mental Health.

Confidential Records, so NOBODY sees them

f. The following are excluded from Remote Access by User Groups 3 and 5:

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1. **Non-Public Documents** in the following case types as defined in the *Supreme Court's General Administrative Order on Recordkeeping in the Circuit Courts* and corresponding cases in counties of the Third Class and as defined by the Manual on Recordkeeping in the Circuit Court of Cook County:

- i. CC – Criminal Contempt;
- ii. CH – Chancery;
- iii. CL – Civil Law;
- iv. CF - Criminal Felony;
- v. CM – Criminal Misdemeanor
- vi. CV - Conservation;
- vii. D - Dissolution;
- viii. DT - DUI
- ix. F - Family;
- x. MR - Miscellaneous Remedy;
- xi. OP - Order of Protection;
- xii. OV - Ordinance Violation;
- xiii. P – Probate;
- xiv. SC - Small Claim; and
- xv. TR - Traffic cases.

Non-Public, so only the AoR can see

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